



# भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय, भारत सरकार)

## National Highways Authority of India

(Ministry of Road Transport and Highways, Government of India)

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### NHAI /Policy Guidelines /Procurement /2025

#### Policy Circular No. 8.1.28/2025 dated 10<sup>th</sup> September, 2025

{Decision taken on E-Office File No. HOU Div-22/36/2025-HOU Division (Comp. No. 290292)}

#### Sub: Guidelines for Replies to Pre-Bid Queries in Procurement of Civil Works under EPC/ HAM/ BOT Projects - reg.

The Executive Committee in its 658<sup>th</sup> meeting held on 28.03.2025 has taken a decision that a Standing Committee should be constituted to ensure a uniform, consistent and structured approach for managing and responding Pre-bid Queries. Accordingly following guidelines are issued.

2. All Technical Divisions shall establish a Standing Committee to Discuss and Finalise replies to all Pre-bid Queries. The composition of this Standing Committee shall be as follows:

- (i) Concerned CGM (Tech)
- (ii) CGM (CMD)
- (iii) CGM (DPR Cell)

3. Technical Division shall prepare replies of the Pre-bid replies in consultation with DPR Consultant and Financial Consultant which shall be put up before the Standing Committee to finalise the replies.

4. The discussions and finalisation of the replies shall be documented and maintained on the respective e-files with the Minutes of the Standing Committee's Meetings.

5. The DPR Cell will be responsible for quarterly compilation of all finalised replies to Pre-bid Queries across all Divisions to ensure consistency and uniformity in responses across all Technical Divisions.

6. Based on the quarterly compilations and the analysis of the DPR Cell, the CMD Division shall undertake necessary modifications in the provisions of the MCA and DCA.

7. This issue with the approval of Competent Authority.

(CS. Sanjay Kumar Patel)  
I/c Chief General Manager (Coord.)

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All Officers of NHAI HQ/ ROs/ PIUs/ CMUs/ Site Offices

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