



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय, भारत सरकार)

National Highways Authority of India

(Ministry of Road Transport and Highways, Government of India)

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NHAI/ Policy Guidelines/ Standard Documents/ 2025 Policy Circular No.11.72/2025 dated 23rd August, 2025

{Decision taken on E-Office File No. HOUDIV-22/36/2025-HOU Division (Comp. No. 290292)}

Sub: Standard RFP Document for Procurement of DPR Consultancy Services- Modification in Policy Circular No. 11.57/2024 dated 14.06.2024 -reg.

Ref.:

- (i) Policy Circular No. 11.57/2024 dated 14.06.2024 regarding Standard RFP Document for Procurement of DPR Consultancy Services.
- (ii) Policy Circular No. 11.60/2024 dated 05.09.2024 regarding Modifications in Policy Circular No. 11.57/2024 dated 14.06.2024 along with costing Guidelines for DPR Consultancy Services.
- (iii) Policy Circular No. 11.65/2025 dated 25.02.2025 regarding Modification in Policy Circular No. 11.57/2024 dated 14.06.2024 for provision of Cattle-Shelter on Project Stretches

NHAI vide Policy Circular No. 11.57/2024 dated 14.06.2024 issued the Standard RFP Document for DPR Consultancy Services on Fixed Cost Basis. Subsequently few amendments to the same were also issued vide Policy Circular No. 11.60/2024 dated 05.09.2024 and Policy Circular No. 11.65/2025 dated 25.02.2025.

2. Representations were received from the DPR Consultants and it was also observed that the Consultants were facing difficulty in terms of qualifying bid capacity. Therefore, to enhance Bidder participation, the Competent Authority has accorded approval for few amendments to the Standard RFP Document issued vide above-referred Policy Circulars. The amendments are attached as **Annexure-A** to this Policy Circular.

3. This issue with the approval of Competent Authority.

Encl.: As stated above.

(CS. Sanjay Kumar Patel)
I/c Chief General Manager (Coord.)

To:

All Officers of NHAI HQ/ ROs/ PIUs/ CMUs/ Site Offices

Copy to:

1. Hindi Division for translation in Hindi.
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Amendments to the DPR RFP Document

S No.	Clause No.	Existing Clause	Modified Clause
1	Letter of Invitation (LOI), Clause 3.1.3	<p>The Residual DPR Bid Capacity viz. "R" shall be more than the tentative length of the Project for which DPR assignment bids have been invited. In case of JV, the Lead Partner should fulfil at least 75% of Residual DPR Bid Capacity requirements and the other partner shall fulfil at least 50% of RESIDUAL DPR Bid Capacity requirements.</p> <p>-----The Residual Bid Capacity "R" of the Bidder shall be evaluated in terms of Length as per methodology specified hereunder:</p> <p>$R = CL \times TF - RP$</p> <p>Wherein :</p> <p>Completed Length (CL) = Total Length of DPR/Feasibility completed for 2/4/6 laning of National Highways/ Expressways in the last 5 Financial Year.</p>	<p>The Residual DPR Bid Capacity viz. "R" shall be more than the tentative length of the Project for which DPR assignment bids have been invited. In case of JV, the Lead Partner should fulfil at least 75% of Residual DPR Bid Capacity requirements and the other partner shall fulfil at least 50% of RESIDUAL DPR Bid Capacity requirements.</p> <p>-----The Residual Bid Capacity "R" of the Bidder shall be evaluated in terms of Length as per methodology specified hereunder:</p> <p>$R = CL \times TF - RP$</p> <p>Wherein :</p> <p>Completed Length (CL) = Total Length of DPR/Feasibility completed for <u>2 lane with paved shoulder /4/6 laning of State Highways/ National Highways/ Expressways in the last 10 Financial Year.</u></p>

S No.	Clause No.	Existing Clause	Modified Clause
		<p>Note:</p> <p>1. For DPR of two laning projects, the length shall be considered after multiplication of factor of 0.50</p> <p>2. For Feasibility Projects the length shall be considered after multiplication of factor of 0.60.</p> <p>3. Completed DPR/Feasibility projects shall be those for which either Completion Certification of the Consultancy Assignment has been issued by Executing Government Agency or the Tender of the Civil Work has been awarded by the Executing Government Agency.</p> <p>4. In case of experience as JV, weighted average based on their share in the JV shall be considered for experience.</p> <p>5. In case of experience of Associate, the share as per MoU subject to Maximum 25% shall be considered. In case MoU does not specify the share the same can be considered as per certification of Statutory Auditors of the Associate Member.</p> <p>Turnover Factor (TF) = Multiplication factor based on Turnover</p>	<p>Note:</p> <p>1. For DPR of two laning projects, the length shall be considered after multiplication of factor of 0.50</p> <p>2. For Feasibility Projects the length shall be considered after multiplication of factor of 0.60.</p> <p>3. Completed DPR/Feasibility projects shall be those for which either Completion Certification of the Consultancy Assignment has been issued by Executing Government Agency or the Tender of the Civil Work has been awarded by the Executing Government Agency.</p> <p>4. In case of experience as JV, weighted average based on their share in the JV shall be considered for experience.</p> <p>5. In case of experience of Associate, the share as per MoU subject to Maximum 25% shall be considered. In case MoU does not specify the share the same can be considered as per certification of Statutory Auditors of the Associate Member.</p>

S No.	Clause No.	Existing Clause	Modified Clause																
		<p>Note: The TF shall be decided as under:</p> <table><tr><th>Average Turnover of Last 5 Financial Years</th><th>Factor "B"</th></tr><tr><td>Upto 50Cr.</td><td>1.00</td></tr><tr><td>50-250Cr.</td><td>1.25</td></tr><tr><td>>250Cr.</td><td>1.50</td></tr></table> <p>Running Projects (RP)= Length of DPR/Feasibility Projects in Hand wherein Completion Certificate has not been issued by Executing Government Agency or the Tender of the Civil Work has not been awarded by the Executing Government Agency. This length shall also include the projects for which the firm has emerged as the H-1 bidder LOA have not been issued.</p> <p>R shall be calculated for each JV member who has bid for the consultancy assignment and the weighted average as per Share in JV shall be calculated.</p>	Average Turnover of Last 5 Financial Years	Factor "B"	Upto 50Cr.	1.00	50-250Cr.	1.25	>250Cr.	1.50	<p>Turnover Factor (TF) = Multiplication factor based on Turnover</p> <p>Note: The TF shall be decided as under:</p> <table><tr><th>Average Turnover of Last 5 Financial Years</th><th>Factor "B"</th></tr><tr><td>Upto 50Cr.</td><td>1.00</td></tr><tr><td>50-250Cr.</td><td>1.25</td></tr><tr><td>>250Cr.</td><td>1.50</td></tr></table> <p>Running Projects (RP)= Length of DPR/Feasibility Projects in Hand wherein Completion Certificate has not been issued by Executing Government Agency or the Tender of the Civil Work has not been awarded by the Executing Government Agency. This length shall also include the projects for which the firm has emerged as the H-1 bidder LOA have not been issued.</p> <p><u>Clarification: In case DPR is divided into packages for award of work, the length of the package for which</u></p>	Average Turnover of Last 5 Financial Years	Factor "B"	Upto 50Cr.	1.00	50-250Cr.	1.25	>250Cr.	1.50
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S No.	Clause No.	Existing Clause	Modified Clause
		<p>(iii) The above guideline will not be applicable in case of Special projects such as standalone projects of tunnel, bridge, emergency landing facility, flyovers and ROB/RUB/underpass only.</p> <p>(iv) The Consultant shall provide all details and they shall be solely responsible for accuracy of such details provided.</p>	<p><u>civil work has been awarded by Government Agency shall be considered in Completed Length (CL) and balance length in Running Project (RP).</u></p> <p>R shall be calculated for each JV member who has bid for the consultancy assignment and the weighted average as per Share in JV shall be calculated.</p> <p>(iii) The above guideline will not be applicable in case of Special projects such as standalone projects of tunnel, bridge, emergency landing facility, flyovers and ROB/RUB/underpass only.</p> <p>(iv) The Consultant shall provide all details and they shall be solely responsible for accuracy of such details provided.</p>

S No.	Clause No.	Existing Clause			Modified Clause		
2	APPENDIX-V (Detailed Evaluation Criteria), 2.4.1 TEAM LEADER cum SENIOR HIGHWAY ENGINEER, c) Experience in Similar Capacity, (ii)	(ii)	In Feasibility of 2/4/6 laning works or DPR of major highway projects i.e. 2/4/6 laning of NH/SH/Expressways in Similar Capacity- Number of Projects in hill roads (Minimum length 20km)	10	(ii)	In Feasibility of 2/4/6 laning works or DPR of major highway projects i.e. 2/4/6 laning of NH/SH/Expressways in similar capacity - Number of Projects (Minimum length <u>40 km.</u>)	10
			< 1 project	0		< 1 project	0
			1 project	4		1 project	4
			2- 3 projects	6		2- 3 projects	6
			4-6 projects	8		4-6 projects	8
			More than 6 projects	10		More than 6 projects	10
3	Form-T11, Format for submission of Residual DPR Bid Capacity "R", Sr. No. (i)	(i)	Details of Total Length of DPR/Feasibility completed for 2/4/6 laning of National Highways/Expressways in the last 5 Financial Years.		(i)	Details of Total Length of DPR/Feasibility completed for <u>2 lane with paved shoulder /4/6 laning of State Highways/ National Highways/ Expressways in the last 10 Financial Year.</u>	

S No.	Clause No.	Existing Clause	Modified Clause
4	Form-T11, Format for submission of Residual DPR Bid Capacity "R", Sr. No. (v)	<p>Residual DPR Bid Capacity requirements "R" shall be calculated for each JV member who has bid for the consultancy assignment and the weighted average as per Share in JV shall be calculated using formula as under:</p> $R = CL \times TF - RP$ <p>Where</p> <p>CL= Details of Total Length of DPR/Feasibility completed for 2/4/6 laning of National Highways/Expressways in the last 5 Financial Years.</p> <p>RP= Length of DPR/Feasibility Projects in Hand wherein Completion Certificate has not been issued by Executing Government Agency or the Tender of the Civil Work has not been awarded by the Executing Government Agency. This length shall also include the projects for which the firm has emerged as the H-1 bidder but the LOA have not been issued.</p> <p>TF=Turnover Factor</p> <p>Self- Assessment of Residual DPR Bid Capacity "R" by the consultancy firm (in case of JV, separately by the JV partners) on eligibility as per technical capacity provisions:</p> <p>(a) Residual DPR Bid Capacity of Sole Bidder</p>	<p>Residual DPR Bid Capacity requirements "R" shall be calculated for each JV member who has bid for the consultancy assignment and the weighted average as per Share in JV shall be calculated using formula as under:</p> $R = CL \times TF - RP$ <p>Where</p> <p>CL= Details of Total Length of DPR/Feasibility completed for <u>2 lane with paved shoulder /4/6 laning of State Highways/ National Highways/ Expressways in the last 10 Financial Year.</u></p> <p>RP= Length of DPR/Feasibility Projects in Hand wherein Completion Certificate has not been issued by Executing Government Agency or the Tender of the Civil Work has not been awarded by the Executing Government Agency. This length shall also include the projects for which the firm has emerged as the H-1 bidder but the LOA have not been issued.</p> <p><u>Clarification: In case DPR is divided into packages for award of work, the length of the package for which civil work has been awarded by Government Agency shall be considered in Completed Length (CL) and balance length in Running Project (RP).</u></p> <p>TF=Turnover Factor</p>

S No.	Clause No.	Existing Clause	Modified Clause
		<p>Total value of CL assessed by Sole Bidder (in KM)= CL0</p> <p>Total value of RP assessed by Sole Bidder (in KM)= RP0</p> <p>Turnover factor (TF) assessed by Sole Bidder (as per point iv above)= TF0</p> <p>Assessed Residual DPR Bid Capacity assessed by Sole Bidder (in KM)= R0 = CL0 x TF0 - RP0</p> <p>(b) Residual DPR Bid Capacity of Joint Ventures</p> <p>Total value of CL assessed by Lead Member (in KM)= CL1</p> <p>Total value of RP assessed by Lead Member (in KM)= RP1</p> <p>Turnover factor (TF) assessed by Lead Member (as per point iv above)= TF1</p> <p>Share of Lead Member in instant bid proposal (in %) = S1</p> <p>Assessed Residual DPR Bid Capacity assessed by Lead Member (in KM)= R1 = {CL1 x TF1 - RP1} x S1</p> <p>Total value of CL assessed by Other Member</p>	<p>Self- Assessment of Residual DPR Bid Capacity "R" by the consultancy firm (in case of JV, separately by the JV partners) on eligibility as per technical capacity provisions:</p> <p>(a) Residual DPR Bid Capacity of Sole Bidder</p> <p>Total value of CL assessed by Sole Bidder (in KM)= CL0</p> <p>Total value of RP assessed by Sole Bidder (in KM)= RP0</p> <p>Turnover factor (TF) assessed by Sole Bidder (as per point iv above)= TF0</p> <p>Assessed Residual DPR Bid Capacity assessed by Sole Bidder (in KM)= R0 = CL0 x TF0 - RP0</p> <p>(b) Residual DPR Bid Capacity of Joint Ventures</p> <p>Total value of CL assessed by Lead Member (in KM)= CL1</p> <p>Total value of RP assessed by Lead Member (in KM)= RP1</p> <p>Turnover factor (TF) assessed by Lead Member (as per point iv above)= TF1</p> <p>Share of Lead Member in instant bid proposal (in %) = S1</p>

S No.	Clause No.	Existing Clause	Modified Clause
		<p>(in KM)= CL2</p> <p>Total value of RP assessed by Other Member (in KM)= RP2</p> <p>Turnover factor (TF) assessed by Other Member (as per point iv above)= TF2</p> <p>Share of in Assessed Residual DPR Bid Capacity of Joint Venture(in KM)= R1 + R2</p>	<p>Assessed Residual DPR Bid Capacity assessed by Lead Member (in KM)= $R1 = \{CL1 \times TF1 - RP1\} \times S1$</p> <p>Total value of CL assessed by Other Member (in KM)= CL2</p> <p>Total value of RP assessed by Other Member (in KM)= RP2</p> <p>Turnover factor (TF) assessed by Other Member (as per point iv above)= TF2</p> <p>Share of in Assessed Residual DPR Bid Capacity of Joint Venture(in KM)= R1 + R2</p>

S No.	Clause No.	Existing Clause					Modified Clause				
5	Form-II, VIII. Report and document Printing.	S.No.	Description	No. of Copies	Rate per Copy (INR)	Amount (INR)	S.No.	Description	No. of Copies	Rate per Copy (INR)	Amount (INR)
		1	Monthly report (3 Per month)	9	500	4500	1	Monthly report	<To be kept equal to project duration as per costing guidelines>	500	
		2	Inception Report & QAP	3	500	1500	2	Inception Report & QAP	1	500	500
		3	Submission of Preliminary Alignment report including preliminary cost estimate for preferred alignment along with cost of land acquisition, traffic study and outcome	3	2000	6000	3	Submission of Preliminary Alignment report including preliminary cost estimate for preferred alignment along with cost of land acquisition, traffic study and outcome	1	2000	2000
		4	Environment and Social Impact Screening Report	4	500	2000	4	Environment and Social Impact Screening Report	1	500	500
		5	Draft Feasibility Report	4	500	2000	5	Draft Feasibility Report	1	500	500

S No.	Clause No.	Existing Clause				Modified Clause					
		6	Final Feasibility Report	6	500	3000	6	Final Feasibility Report	1	500	500
		7	Strip Plan with L.A. reports	6	2000	12000	7	Strip Plan with L.A. reports	1	2000	2000
		8	Draft LA & Clearances 1 Report	4	2000	8000	8	Draft LA & Clearances 1 Report	1	2000	2000
		9	Final LA & Clearances 1 Report	4	2000	8000	9	Final LA & Clearances 1 Report	1	2000	2000
		10	Draft Environmental Assessment Report and RAP	4	500	2000	10	Draft Environmental Assessment Report and RAP	1	500	500
		11	Final Environmental Assessment Report and RAP	6	500	3000	11	Final Environmental Assessment Report and RAP	1	500	500
			Draft Detailed Design Report and Drawing etc.	4	2000	8000	12	Draft Detailed Design Report and Drawing etc.	1	2000	2000
							13	Draft EMP	1	500	500
							14	Draft Bidding Documents	1	500	500
								Final Detailed Project	1		

S No.	Clause No.	Existing Clause					Modified Clause				
		12	Draft EMP	4	500	2000	15	Report with Bill of Quantities, Cost Estimates, Updated Drawings etc. Final EMP.		500	500
		13	Draft Bidding Documents	4	500	2000					
		14	Final Detailed Project Report with Bill of Quantities, Cost Estimates, Updated Drawings etc. Final EMP.	6	500	3000	16	Final Bidding Documents	1	500	500
		15	Final Bidding Documents	6	500	3000	17	Draft 3(a), 3(A) and 3(D) notification for land acquisition	1	500	500
		16	Draft 3(a), 3(A) and 3(D) notification for land acquisition (3 copies each)	9	500	4500	18	LA and Clearances II reports	1	500	500
		17	LA and Clearances II reports	6	500	3000					
					Total	77500				Total	